

**National Council for Preservation Education
Academic Year 2016-2017 Internships
with the
National Park Service,
the Department of the Interior,
& General Services Administration**

The National Park Service and partnering agencies will offer internships during the academic year of 2016-2017. This notice covers the period January – May 2017. A **separate notice** will be distributed in January 2017 for summer 2017 positions. Internships are for 400 hours (usually ten weeks at forty hours per week) and in **Washington, DC** except where noted. Stipends range from a total of \$4800 for shorter positions up to \$18,000 for longer-term positions; the position supervisor will have details on the stipend amount for a given position if you are called for an interview. The exact starting dates will be determined on a case-by-case basis.

To be eligible, you must be currently enrolled in an academic program in historic preservation or an allied field, or very recently graduated (degree received August 2015 or later). Interns are not eligible to work more than 1200 hours in this program; previous interns in the program must stay within this overall limit.

To submit your application, please scan your materials electronically and email them as a **single** Adobe Acrobat (.pdf) file containing both signed application and transcripts to Cari Goetcheus at the University of Georgia (email: cgoetch@uga.edu). **Please adhere to the single .pdf format requirement;** processing of your application will be delayed if materials are not received in this form. Name the file with your name in this format: Lastname_Firstname_NCPE_Acad1617. Due to the large number of applications received, please strive to keep files under 3 MB; any files over 3 MB should be submitted in a compressed file format to make transmittal easier.

Submitting hard copies is discouraged as it will also delay application processing, but if electronic submission is not possible, all application materials should be mailed to the National Council for Preservation Education, Attention: Cari Goetcheus, Associate Professor, University of Georgia, College of Environment and Design, 108 Denmark Hall, Athens, GA 30602. Applications must be received no later than **October 28, 2016**. Please indicate by number the internship(s) in which you are interested, no more than six total (multiple numbers heading a single description count as one choice).

Please be aware that, unless otherwise noted, **interns are responsible for travel to and housing at the internship location**. This should be kept in mind particularly for those internships in the West. In some cases the supervising office may be able to assist in locating housing but it is ultimately up to the individual accepting the internship to find accommodations.

Also be aware that, due to Government-wide security requirements, a background check will be required for any position which involves access to Government computers, if you are chosen for that position. This will include providing information about recent housing and employment

history. The position supervisor will have more information on requirements and procedures at the time of hiring.

National Park Service Internships

Washington, DC area

2810. Archeology Program: Supports archeology outreach and education objectives. Possible duties include assisting with the Urban Archeology Corps youth work program; developing curricula for classroom use, teacher guides, and evaluation systems; developing content for the Program's website; coordinating a review process with teachers and other educators; coordinating Junior Ranger mailings; and assisting with Centennial activities (400 hours).

2811. Archeology Program: Supports the development of a heritage education toolkit for Federal audiences. Tasks include working with a work group to create a framework for the toolkit; developing content; and testing activities. Skills required in working across disciplines, writing, and education programming to multiple age groups (400 hours).

2812. Archeology Program: Assists with support of the Linking Hispanic Heritage Through Archeology Program. Duties include assisting with recruiting, curriculum development, program planning, site visits, and student interaction (400 hours).

2813-2814. American Battlefield Protection Program: Assists with program activities including grant application review and technical assistance. Duties may include initial review of grant applications and projects, including related materials required for grant tracking such as National Register nominations and preservation plans; conducting research; providing program assistance to the public and other interested parties; and other duties as assigned (2 internships at 480 hours each).

2815-2816. Cultural Resources Office of Interpretation and Education: Working with National Park Service staff, assists in producing Teaching with Historic Places (TwHP) classroom lesson plans and other materials on the NPS website (see <http://www.nps.gov/nr/twhp/> for more information). Duties include developing history education and other history content; conducting historical research; editing; identifying copyright; carrying out other Cultural Resources outreach and education work; and promoting NPS programs and products via the Web. Knowledge of historic preservation, American history and archeology, secondary education, social studies education, history education, public history, or having training in a related field is desirable, as is experience in social media messaging and possessing good writing and research skills (2 internships at 400 hours each).

2817. Cultural Resources Office of Interpretation and Education, Youth Programs and Heritage Initiatives: Working with National Park Service staff, assists with outreach and education efforts related to diversity and inclusion, including outreach efforts for the NPS Heritage Initiatives on American Latinos, Asian American Pacific Islanders, Women, and LGBTQ. Additional duties to include working with the Cultural Resources youth program

coordinator on organizing youth program materials and planning for summer programs (400 hours).

2818-2819. Park Cultural Landscapes Program: Works with the national office of the NPS Park Cultural Landscapes Program on a major initiative to identify the preservation needs of cultural landscapes. Assists a Historical Landscape Architect/Asset Preservation Coordinator in translating Cultural Landscapes Inventory (CLI) data into the Facility Management Software System (FMSS). Duties involve understanding cultural landscape preservation goals; identifying the routine care needed for historic landscape features, including vegetation; and organizing information in the FMSS format. Project may involve field work but is primarily an office effort using two databases: CLI and FMSS. Training will be provided. Undergraduate or advanced degree in Horticulture, Landscape Architecture or Historic Preservation required; basic knowledge of US history, National Register criteria, and landscape architecture or horticulture preferred; strong research skills, writing skills, database skills, and a working knowledge of graphics and mapping programs (Adobe Creative Suite and ArcGIS) desired. Travel costs for fieldwork will be covered by NPS. Located in Seattle, WA (2 internships at 800 hours).

2820. Park Cultural Resources Program: Assists a team working on the integration of cultural resources into conservation and historic preservation planning at broad (regional) spatial scales appropriate for use by Landscape Conservation Cooperatives, focusing on cultural resources and conservation planning in Pennsylvania, a collaboration between NPS and Pennsylvania State University. Duties involve collecting data on cultural resources for supporting documentation in a comprehensive report to be used for conservation planning, applicable beyond conditions in Pennsylvania. The specific nature of the work involved will depend in part on the interests and expertise of the intern. Background required in at least one of the following: historic preservation, history, cultural anthropology, archeology, landscape architecture, planning, GIS, or other related fields (3 positions at 800 hours each).

2821. Park Cultural Resources Program, History Program: Works with the Park History Program on a variety of research and outreach projects. They include conducting research for the Park History Program and individual National Park Service units and programs; creating short audio and video productions based on NPS oral history interviews; writing content for Park History Website and social media; helping with maritime grants administration; and participation in ongoing oral history training and interviews. Research may be conducted at the National Archives and the Library of Congress. Topics of immediate interest to program staff include maritime history of the U.S., Civil War to Civil Rights, and the history of the NPS itself. Students with a major or concentration in history, public history, American studies, or anthropology are particularly well suited for our program (400 hours).

2822. Park NAGPRA Program: Assists with a variety of tasks related to NPS compliance with the Native American Graves Protection and Repatriation Act (NAGPRA). As needed, duties may include maintaining/updating Park NAGPRA's database; maintaining/updating Park NAGPRA's intranet websites, including moving content to a new system; assisting with NAGPRA training sessions, both face-to-face and online; reviewing NAGPRA notices for accuracy; organizing and filing NAGPRA records; and taking notes during calls/meetings. Strong computer skills required, including proficiency with MS Office and experience working with websites and

databases. Experience with Google Sites, SharePoint, and MS Access is preferred. Located in the Park NAGPRA program office in Lakewood, CO (400 hours).

2823-2824. National NAGPRA Program: Working with Program staff, assists with the various databases maintained by the National NAGPRA office, including the Culturally Unidentifiable Native American Inventories Database as mandated by the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA), the Culturally Affiliated Native American Inventories Database, and the Summaries Database. Duties include review of inventories and summaries previously submitted by museums and Federal agencies; data entry; and cross-checking of electronic records. Other duties may include providing assistance with Federal Register notice processing; digitizing records; and organizing information from the databases for various reports. Knowledge of or an interest in Native American issues and anthropology or archeology desirable. Good organizational and time management skills required, as well as proficiency with Office software, including Excel, Word, and Power Point, and experience with online databases and data collection methods. Experience with SQL and Access a plus (2 internships at 400 hours each).

2825. State, Tribal, and Local Plans & Grants (STLPG): The internship will assist in the development of STLPG-specific Standard Operating Procedures (SOPs) for these grant programs. The internship will assist in the implementation of HPF-supported grant programs and the analysis of the historic preservation products/achievements of the grant programs. As an intern with STLPG HPF program, there will also be exposure to grant management, website development, understanding of the Federal Preservation Program, and direct interaction with NPS, State Historic Preservation Office (SHPO) and other grantee staff. Interaction with other national level preservation partners also will be possible. A background in historic preservation and/or historic preservation-related financial assistance preferred. Familiarity with Word, Excel, and Power Point software would be helpful. Understanding of online survey tools, website development, and social media appreciated (400 hours).

2826-2827. State, Tribal, and Local Plans & Grants (STLPG) Certified Local Government (CLG) Program: Assists with implementation of a five-year work plan for the program, which takes into account the work of the CLG Coordinator as well as other NPS staff involved in the program. Duties will involve exposure to grants management, website development, understanding of the Federal Preservation Program, and direct interaction with NPS, State Historic Preservation Office (SHPO), and CLG and GIS staff. Interaction with other national level preservation partners will also be possible. Other duties may be assigned as needed (2 800 hour positions).

2828. State, Tribal, and Local Plans & Grants (STLPG), Preservation Law: The internship will assist in the updating of the “Federal Historic Preservation Laws” publication. The Preservation Laws publication is a widely-used publication that the National Park Service (NPS) has designed to help both historic preservationists and lawyers understand and properly cite Federal historic preservation statutes. The intern will assist in the project generally and for many of the statutes in the Federal Preservation Laws publication, the intern will be responsible for researching statutory changes in selected laws and then preparing the updates in a format that makes sense to both historic preservationists and lawyers. For each law, we will prepare two

documents; one that highlights the changes to the law and one that shows the law as amended. This completed project will be extremely useful to historic preservationists nationally. The intern will be working with the staff lead for the last three editions of the publication. As an intern with STLPG, there will be exposure to grant management, website development, understanding of the Federal Preservation Program, and direct interaction with NPS national leaders for the programs that implement the laws in the publication. Interaction with other national level preservation partners also will be possible. A background in historic preservation and familiarity using the United States Code is preferred. Comfort in using Word is needed (600 hours).

2829. State, Tribal, Local Plans and Grants (STLPG), Records Management: Works directly with NPS staff locally and off-site to investigate various alternatives required for the proper storage and retention of existing record collections, as identified within the draft NPS/STLPG Records Retention Policy. Duties include developing recommendations for digitization of records, plans and specifications and other work products of the Save America's Treasures and Preserve America grant programs, Certified Local Government, and other State programs funded through the Historic Preservation Fund. Also interacts with the NPS Records Management, Historic Preservation Division Staff and the NAGPRA (Native American Graves Protection and Repatriation Act) Staff in an effort to fully evaluate existing and future record retention needs. Duties involve working directly with NPS staff locally and off-site to investigate and implement alternate storage and retention of the existing collection, as identified within the draft NPS Records Retention Policy. Project may involve lifting files and plans weighing more than 20 pounds. Understanding of archival and records management preferred (1200 hours).

2830. Technical Preservation Services, Records Management: Work will involve one or both of the following sets of duties, dependent upon the successful candidate's skills, abilities and interests:

- Primary duties: Assists TPS staff with management of project files and resource materials for the Rehabilitation Tax Incentives Program and related technical preservation assistance initiatives. Duties include organizing and preparing files for disposition to the National Archives and Records Administration, following procedures required under the Federal Records Act and NARA regulations, as part of an expected office move in 2017. Other duties include organization and maintenance of an office library collection containing books and other materials on technical preservation topics, and preparing library and publications materials for the expected move.
- Secondary duties: Assists with the implementation of a database of scanned images of historic properties and historic preservation projects and treatments, drawn largely from ongoing or completed rehabilitation projects reviewed by the Tax Incentives Program. Duties include scanning images and entering thorough descriptions and metadata for each image file, contacting image owners for permission to publish when necessary, and ensuring that the information attached to each image meets all Federal requirements for future web or print publications.

In addition, position will assist, as needed, with the administration of the Federal Historic Tax Incentives Program. To see the range of TPS activities and publications go to our website at

<http://www.nps.gov/tps/>; information on the Tax Incentives program is under that tab at the top of the page. Opportunity to gain practical experience in library and archives management of materials relating to cultural resources, specifically historic building rehabilitation. Strong organizational skills and an ability to work independently with minimal supervision required. For library and archives management duties, a background in library science and/or archives management is preferred, but a background in historic preservation or an allied field with a strong interest in library and archives management will be considered. For database duties, experience with database management and/or with image management software such as Adobe Photoshop and/or Adobe Fireworks is desirable (400 hours).

2831. Tribal Relations and American Cultures, Archives Assistant: Assists the NPS Bureau Cultural Anthropologist and the NPS American Indian Liaison with processing records related to the American Indian Liaison Office and the Servicewide Cultural Anthropology Program. Duties include appraising and arranging both paper and digital records, spanning several years of program work, according to professional standards and using archival techniques. Archives Assistant will create finding aids and a digital filing plan and may pack and send materials to the National Archives. Other duties may include uploading completed reports to central digital databases and websites. Museum studies, archives management, or digital preservation background preferred. Interest in Anthropology and / or Native American Studies welcome (400 hours)

2832. Museum Management Program: The NCPE Museum Technician will assist in developing preservation and protection procedures for National Park Service museum collections. This assignment involves the updating of guidance in the NPS Museum Handbook [www.nps.gov/museum] and the NPS Conserve O Gram technical leaflet series on a range of museum preservation and protection topics, including the care and management of digital media. NPS collections number over 45 million archeology, history, art, and ethnography objects and natural history specimens, and over 76,000 linear feet of archives located at over 360 parks and centers nationwide (1200 hours).

2833. National Heritage Areas, Records Management: Works directly with NPS staff to investigate various alternatives required for the proper storage and retention of existing record collections as identified within the NPS Records Retention Policy. Duties include developing recommendations for digitization of records, consolidating paper records, improving filing system and updating filing guide. Also interacts with the NPS Records Management Staff in an effort to fully evaluate existing and future record retention needs. Project may involve lifting files and plans weighing more than 20 pounds. Qualifications: Records management knowledge required. Degree in library and information science and experience with records management preferred (400 hours).

2834. National Heritage Areas, Web Content: Work with the Web Content Manager on content development and publishing of two new Common Spot websites for the National Heritage Areas Program. This will include writing site content; selecting and editing site photographs; and coordinating with partners on content and photographs. Participate in monthly Cultural Resources Web Team Meetings. Assist with the development of social media strategy and weekly social media posts for the National Heritage Areas Program. Qualifications:

Exceptional communication, writing for websites, and organizational skills; Advanced knowledge of HTML and experience with content management systems, such as Common Spot; Basic Adobe Photoshop skills; Bachelor's degree in Communications, Journalism, Technical Writing or a related field; and Experience completing online and social media engagement campaigns (400 hours).

2835. Cultural Resources GIS: Assist the CRGIS team in getting the HABS/HAER/HALS database included in the GIS data set. This will involve looking at the original documentation through the Library of Congress website to find any clues to locations through the descriptions/photo captions/short histories, etc. This information could then be used through tools like Google Earth to find some more specific locations, confirm that the resource still exists, and create the GIS data points. Intern with a historic preservation degree and GIS experience preferred. Intern will need to be able to confirm that what they are seeing in Google Earth is indeed the building/resource that appears in the pictures/drawings, but with enough experience in GIS to create the data using the data model we have already developed (400 hours).

National Capital Region

2836. National Capital Region, Anthropology: Assists the Regional Cultural Anthropologist with processing oral history projects in multiple parks in the National Capital Region around the theme of Civil Rights. The intern will work directly with park museum and resource management staff to collect oral history media and information, pack and send to the transcription contractor, track the completion of the transcriptions, and review/process the completed transcripts. Processing will include matching existing consent forms with individual oral histories, or contacting narrators or their families to seek consent for public use where necessary. The project will also include the development of public interpretive products (such as NPS websites) from the oral history resources. Other duties may include compiling information related to planned ethnographic (applied anthropology) research projects. Background in cultural anthropology and/or oral history desired. Skills in GIS, Adobe Photoshop, Illustrator, and InDesign, are beneficial (400 hours).

2837. National Capital Region, National Historic Landmarks Program: Works with the Region's National Historic Landmarks (NHL) Program Manager on a variety of projects, including National Historic Landmark theme studies and nominations in the National Capital Region (NCR). NHLs are historic buildings, sites, structures, objects or districts that represent an outstanding aspect of American history and culture. In NCR, there are currently a total of 113 NHLs: 75 within the District of Columbia and another 38 located in Maryland, West Virginia, and Virginia counties and cities along the Potomac River. The internship involves researching historic properties, developing historic contexts; conducting site visits to report on condition, organizing and administering program files and products, and developing outreach and educational materials in support of the NHL Program in NCR. A working knowledge of American history and historical methods, good writing ability, organizational skills, and some experience with the National Historic Landmarks program and/or the National Register of Historic Places is preferred. This is a good opportunity for historians and preservation specialists

with an interest in American history who want to develop their skills and knowledge of public history, historic preservation, and the built environment (400 hours).

2838-2839. National Capital Region, Cultural Landscapes Program: Works with and assists historians, historical landscape architects and other preservation professionals to complete various Cultural Landscape Inventories associated for a variety of National Park sites in the Washington, DC metropolitan area (District of Columbia, Maryland, Virginia, and West Virginia). The internship involves researching the landscape history of a historic property; site visits and field work to document the existing conditions with photographs and maps; analyzing the landscape features; and entering the information into a database. Knowledge of cultural landscapes, landscape architecture, and the National Register criteria preferred. Strong computer, research, and writing skills essential; working knowledge with graphics programs and GIS (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS) beneficial (2 positions at 400 hours each).

2840. National Capital Region, Historic Architecture Program: Works with and assists the regional historical architect to identify, inventory and evaluate National Park Service owned historic structures in National Park sites. Assists with completing Historic Structures Reports and other documents. Duties include researching the history of historic properties; site visits to document the existing condition of listed structures with photographs, entering the information into the national inventory database, and performing treatments and documenting treatments with photographs and reports. Knowledge of historic architecture, architecture, and conservation treatments preferred; experience with the Secretary of the Interior's Standards for Historic Properties beneficial. Strong computer, research, and writing skills essential; working knowledge with graphics programs (Adobe Photoshop & InDesign and/or CAD) beneficial (400 hours).

2841. National Capital Region, History Program: Works with the Regional Historian on a variety of projects, including National Register nominations, National Historic Landmarks, Special History Studies, Historic Resource Studies, and general park history issues, associated with different National Park Service sites in the Washington, DC, metropolitan area and elsewhere in the National Capital Region of the NPS. The internship involves researching historic resources; possible site visits and field work to document the resources through descriptions, photographs, and maps; preparation of National Register Nomination documentation; and assisting with other studies submitted to the History Program. A working knowledge of American History, and some experience with the National Register of Historic Places and the Secretary of the Interior's Standards for Rehabilitation is beneficial. This is an opportunity for historians with an interest in American history, and for all preservation fields, with a focus on NPS sites, public history, historic preservation, and the built environment (400 hours).

2842-2843. National Capital Region, Museum Resource Center: Works with the Museum Resource Center (MRCE) staff as a museum technician assisting with museum outreach, research, accessioning, processing, cataloging and preparing museum collections, for long-term curatorial storage. The intern will be exposed to all aspects of professional museum work. The intern will have the opportunity to work with a wide variety of museum collections, ranging from historic furnishings, natural history collections, archival documents, historic photographs, and archeological collections. These collections come from the various historic homes and sites that

the National Park Service administers throughout the region. These sites and collections include among others: Fords Theatre National Historical Site, the Frederick Douglass National Historical Site, the Arlington House, the Robert E. Lee Memorial, and the Vietnam Veterans Memorial Collection. These and many other collections are housed at the Museum Resource Center. This position offers an exciting opportunity to be part of the team of museum professionals responsible for the operations of a large federal repository. The MRCE is located in Landover, MD a close in suburb of Washington, DC with easy access to the Metro System. (2 positions at 400 hours each)

2844. Chesapeake & Ohio Canal National Historical Park: Assists the Park Cultural Resource Program Team with compiling documentation on park historic structures including researching historic properties, conducting site visits to document the condition of historic structures, and coordinating with the Interpretation Division on public history products. Duties may also include working outdoors under diverse weather conditions and driving to locations along the 184.5 mile length of the park. Additionally, other duties could include drafting content for the park's cultural resources websites and developing GIS data for cultural resources along the C&O canal. The intern would help manage the park's digital database, assisting with archives inventory, evaluation, and digitization. Applicants must demonstrate strong computer, research, writing, and organizational skills. The intern is responsible for housing and transportation. Work is based out of park offices in Hagerstown, MD with the option of occasional remote work from Washington, D.C., northern Virginia, and Maryland (600 hours).

2845. Harpers Ferry Center, NPS Commissioned Art Collection: Assists with documenting use rights and cataloging a wide variety of art in the commissioned art collection. Scans artwork or related documents to assist with use requests. Intern will gain valuable experience in copyright and other legal issues associated with commissioned art. Attention to detail and computer skills necessary. Adobe Photoshop experience preferred. Own transportation required. Located in Charles Town, WV (744 hours).

2846-2847. Harpers Ferry Center, NPS History Collection: Assists with collection management for NPS History Collection's museum and archival collections, including museum records, inventory, preventive conservation, storage materials and methods, cataloging, and research requests. Training provided in use of the Interior Collection Management System (ICMS). Museum studies or archives management background preferred but attention to detail and a willingness to learn also important. Own transportation required. Located in Charles Town, WV (2 positions at 1200 hours each).

Northeast Region

2848. Northeast Regional Office, History Program, Records Management: Works with History Program staff to incorporate records (specifically National Register of Historic Places program records) into larger program records system. Duties include appraising and arranging both paper and digital records according to professional standards and using archival techniques and creating a finding aid and digital filing plan. Records span several years of program work. Intern will also work with public history outreach coordinator to develop records management and public access system for oral history collections. Other duties may include packaging and

handling archival materials, and maintaining an access and use log. Museum studies or archives management/digital preservation background preferred, but attention to detail also important. Position located at the Northeast Regional Office in Boston, MA (600 hours).

2849-2850. Northeast Regional Office Historic Structure Research & Documentation Branch (HSR&D), Historic Structure Documentation Program: Assists cultural resource specialists involved with the management of cultural resources with research and updating of the region's List of Classified Structures in fulfillment of Section 110 and in support of Section 106 of the National Historic Preservation Act (NHPA). Duties include researching site and National Register history; assessing and interpreting professional analysis of architectural, engineered, and landscape features; compiling, organizing, and entering the information in the LCS database; and organizing LCS files for reference purposes. Other duties may include limited site visits and fieldwork to document existing conditions with photographs and maps, involving day trips to parks within commuting distance. Knowledge of historic architecture, cultural landscapes, documentation of cultural resources, and the National Register criteria preferred; research, writing and computer skills essential; knowledge of GIS and graphic programs (Adobe Photoshop) beneficial. Graduate or undergraduate students studying or having recently completed degrees in historic preservation, historic architecture, or related field preferred; previous field experience preferred. Writing sample required if selected for an interview. Park housing NOT available. Located in Lowell National Historical Park, Lowell MA, accessible by commuter rail, bus and car (2 positions at 400 hours each).

2851. Northeast Regional Office, Northeast Museum Services Center: Works under the supervision of the Regional Curator and with members of the NER Inventory and Monitoring program to identify, inventory and record natural history museum collections within the offices and associated repositories of the Northeast Region, as well as developing content for the program's website. The position might include official travel outside the office. Therefore, it requires the intern to possess a valid driver's license to drive the Federal vehicle. The Northeast Museum Services Center is located in Charlestown, MA and is accessible by Public transportation. Park housing is not available, but parking may be available. Work may include a day trip or trips to cultural sites within commuting distance of Boston, MA (1000 hours).

2852. Northeast Regional Office, Northeast Museum Services Center, Education Specialist Intern/Museum Educator Intern: Works on a variety of research and archeology outreach projects, pertaining to the African American community in Boston during the 19th century. Possible duties include researching site history including archeology, architecture, and landscape features; developing curricula for classroom use, and teacher's guides; developing content for the program's website; coordinating a review process with teachers and other educators; and developing a Junior Ranger program. The Northeast Museum Services Center is located in Charlestown, MA and is accessible by Public transportation. Park housing is not available, but parking may be available. Work may include a day trip or trips to cultural sites within commuting distance of Boston, MA (800 hours).

2853. Colonial National Historical Park: Works under the supervision of the park Curator in multiple aspects of museum collections Management at the Yorktown site. The Yorktown collection consists of over 750,000 objects and artifacts that document the story of the American

Revolution in Yorktown. There is a combination of artifacts from excavations, artwork, archives, and items that document the history of the park. This fall the park will undertake an artifact rehousing and consolidation project. The interns will gain valuable curatorial experience with the Interior Collection Management System (ICMS), using archival materials for proper storage, and basic curatorial duties such as cataloging and environmental monitoring. Located in Yorktown, VA (400 hours).

2854. Fort Stanwix National Monument, Division of Cultural Resources: Assists staff with documenting archeological artifacts, completing inventories of the park's collection, and conducting research related to the park's archeological and museum collection resources. Other duties include assisting in safely housing and marking artifacts, researching archeological archives, and processing cultural resource data. May also assist with the development of a temporary exhibit and working with the park's Geographic Information System (GIS) data. Advanced undergraduates or graduate students with a background in museum studies, anthropology/archeology, history, and/or geography preferred; GIS knowledge a plus but not required. Attention to detail, excellent organizational and oral and written communication skills, and an ability to work independently required. Located in Rome, NY (400 hours).

Southeast Region

2855-2856. Southeast Regional Office, Cultural Landscapes Program: Works with historical landscape architects, GIS specialists, and other NPS staff to edit existing, and create new, spatial data for cultural landscapes in Southeast Region (SER) parks. Duties will include the editing of existing spatial data, which will later be submitted to the National Park Service cultural resource enterprise GIS data set. Duties will also include creating new spatial data for additional cultural landscape properties. Landscape features to be mapped include vegetation, circulation, small-scale features, view/vistas, buildings and structures, etc. These training opportunities will allow the interns to learn about and participate in a national historic preservation program by working directly with Federal cultural resource professionals on the projects. Located in Atlanta, GA (2 internships at 1040 hours each).

2857. Everglades National Park, Archival Intern: Intern will prepare photographs from the collections of Biscayne National Park for digitization. Some archival cataloging/description of photographic materials may be required. Intern will receive training in handling photographic materials, appropriate housing and preventive conservation techniques, and will assist with preparing photographic collections for transportation. Intern will receive training in preventive conservation techniques for museum and archival practice. Located in Homestead, FL (400 hours).

2858-2859. Everglades National Park, Archival Intern: Intern will preserve and make accessible important resource management records from Big Cypress National Park through digitization. BICY museum archives, which have been processed, arranged and cataloged, will be scanned to increase accessibility to these records. The intern will track project progress and will collaborate with archivist to identify standards for image digitization and workflow process. Intern will receive training in preventive conservation techniques for museum and archival practice. Located in Homestead, FL (2 positions at 400 and 480 hours).

2860. Everglades National Park, Archival Intern: Intern will conduct cataloging of resource management records created by De Soto National Memorial. Arrangement, description, and processing will be conducted. Intern will assist with the development of procedures for cataloging archaeology records into the De Soto Resource Management Records archival hierarchy. The finding aid for the collection will be updated. Intern will receive training in preventive conservation techniques for museum and archival practice. Located in Homestead, FL (720 hours).

2861. Everglades National Park, Archival Intern: Intern will prepare photographs from the collections of Everglades National Park for digitization. Some archival cataloging/description of photographic materials may be required. Intern will receive training in handling photographic materials, appropriate housing and preventive conservation techniques, and will assist with preparing photographic collections for transportation. Intern will receive training in preventive conservation techniques for museum and archival practice. Located in Homestead, FL (400 hours).

Midwest Region

2862. Midwest Regional Office, Museum Collections and Records Management Program: Works with Museum Collections and Records Management staff to meet National Park Service (NPS) curation standards for managing archival collections. Duties include a variety of archival responsibilities including processing and cataloging archival materials as reported on the fiscal year 2016 Collections Management Report (CMR) using the Department of the Interior's official software, ICMS. Other duties include regular housekeeping and environmental monitoring tasks, packaging and handling archival materials, and maintaining an access and use log. There is potential to travel to park unit sites with curatorial staff to provide onsite assistance. A museum studies or archives management/digital preservation background preferred, but attention to detail also important. Housing and transportation are the intern's responsibility. Located in Omaha, NE (800 hours).

2863. Midwest Regional Office, Historic Architecture and Cultural Landscapes Program: Works with Historical Architect and Museum Collections and Records Management staff. Primary tasks include inventory of park historic architecture and landscape documents such as publications, images, plans and specifications, and electronic media; developing a draft plan for organizing and retrieving the material and making the collection more accessible in terms of organization, location, and format(s); and housing original materials for long term preservation. Other tasks include verifying government repositories have documents, distributing publications, and scanning high priority materials where electronic versions are not available. An understanding of historic architecture, cultural landscapes, and historic preservation is considered helpful. A museum studies or archives management/digital preservation background preferred, but attention to detail also important. There is potential to travel to park unit sites with curatorial staff to provide onsite assistance. Housing and transportation are the intern's responsibility. Located in Omaha, NE (800 hours).

2864. Midwest Archeological Center, Archeological Outreach and Education Program:

The Intern will work with Center staff to grow MWAC's online presence and Distance Learning program. This will involve coordination with Archeologists and other staff across the Center, as well as with educators and NPS units on interpretive partnerships. Background or interest in Archeology and Education preferred. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (800 hours).

2865. Midwest Archeological Center, Archeology and Collections Programs: The Intern will assist with collections from the Menard-Hodges site (Arkansas Post National Memorial). Project will entail research on Mississippian period ceramics, lithics, and related artifacts. Background or interest in Collections Management, Lower Mississippi Valley Archeology, or pre-Contact ceramic analysis preferred. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (800 hours).

2866. Midwest Archeological Center, Park Archeology Program: The Intern will work with archeologists to consolidate archeological information collected over multiple seasons at Indiana Dunes National Lakeshore. This project will coordinate with Park Archeology, Collections, Information Management, and Publications teams to finalize research project goals. Interest in mid-continent archeology and dune environments preferred. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (400 hours).

2867-2868. Midwest Archeological Center, Park Archeology and Collections Programs: The Intern will process, analyze, and catalog collections from Knife River Indian Villages NHS, gaining hands-on experience with faunal, ceramic, and historic trade items. Interest in museum studies, artifact analysis, and/or northern Plains historic period preferred. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (2 positions at 800 hours each).

2869. Midwest Archeological Center, Park Archeology Program: The Intern will coordinate with NPS Archeologists and State Archeology offices to develop official archeological site forms for Midwest Region parks. This will include synthesis of information from field investigation records, GIS and environmental data, and existing archeological site databases. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (400 hours).

2870. Midwest Archeological Center, Collections Program: The intern will work with Center staff to meet National Park Service (NPS) curation standards for managing archeological collections. The intern will gain experience in a variety of curatorial activities such as cataloging archeological collections using official NPS cataloging software (ICMS), packaging and preparing artifacts and archives for storage, and tracking environmental conditions for the storage repository. The collections reflect a wide range of past human occupation from the earliest Native Americans through the fur trade and frontier eras, the Civil War, and Presidential homes. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (800 hours).

2871. Midwest Archeological Center, Collections Program, Archeological Archives: The intern will work with Center curatorial staff to meet National Park Service (NPS) curation standards for managing archival collections. This internship will focus on working with archeological project archives at the Midwest Archeological Center, including paper, digital, and film-based records. Work will include archival survey, processing, and cataloging, resulting in finding aids suitable for use by the archeological community, park staff, and the public. Collections at the Midwest Archeological Center receive multiple research requests every year, so completion of comprehensive finding aids is essential for continued collection access. Work will be performed at the Midwest Archeological Center, Lincoln, NE. Housing and transportation in Lincoln will be the responsibility of the intern (600 hours).

2872-2873. Isle Royale National Park and Pictured Rocks National Lakeshore: Works with Lake Superior Collection Management Center Curator and Archivist (NPS) and with Isle Royale and Pictured Rocks cultural and natural resource management personnel to meet curation standards for managing natural history collections, including archives (associated records). Duties include a variety of museum and archival responsibilities, with a focus on establishing accountability for collections (specimens and associated records) generated under permit by outside researchers. Other duties include cataloging and photographing natural history collections collected by NPS personnel, as well as, improving specimen and archives storage conditions. Located in Houghton, MI (2 internships at 1000 hours each).

Intermountain Region

2874. Intermountain Regional Office, List of Classified Structures Program, Rocky Mountain National Park: Work with park cultural resources management staff and regional staff conducting research related to historic structures in preparation for field surveying at Rocky Mountain NP. May include some field survey work. Duties include researching primary source documents, histories, management documents, site visits to document existing conditions, entry of information into a national inventory database, and compilation of data into preliminary reports. May require some work in the List of Classified Structures database; field work to locate and document existing condition of historic properties with photography and field notes. Park provided housing. Located in Estes Park, CO (400 hours)

2875. Intermountain Regional Office, List of Classified Structures Program, Eastern Arizona National Parks: Work with park cultural resources management staff and regional staff to document, identify, inventory, and evaluate NPS owned historic and prehistoric structures in IMRO parks (likely Petrified Forest and Hubbell Trading Post). Conduct field work to document existing condition of historic properties with photography and field notes; work with park staff to update treatment records and document planned treatments; enter information in the national inventory database. Requires orientation and database training in Santa Fe NM prior to park tenure. Park provided housing. Located in Eastern Arizona (400 hours)

2876. Intermountain Regional Office, List of Classified Structures/Historic Preservation Program: Work with Intermountain Regional Office (IMRO) staff conducting research related to historic structures survey and documentation for the Old Santa Fe Trail Building and IMRO

parks. Duties include researching histories, management documents, site visits to document existing conditions, entry of information into a national inventory database, and compilation of data into preliminary reports. May require some work in the List of Classified Structures database; and field work to document existing condition of historic properties with photography and field notes as products. Potentially some archival work. Housing not provided. Work will be performed in the Santa Fe, NM office, at nearby research facilities, and in some surrounding area parks (800 hours).

2877. Intermountain Regional Office, Cultural Landscapes Program: Works with and assists historical landscape architects, historians, other preservation specialists, and park staff to complete Cultural Landscape Inventories for Intermountain Region parks, and to complete various Cultural Landscape Inventory (CLI) database updates and administrative tasks. Some travel to one or more parks within the Intermountain Region (which includes NM, AZ, UT, TX, CO, OK, WY and MT) may be needed. Duties include researching the landscape history of a historic property; site visits and field work to document existing landscape conditions with photographs and maps; analyzing cultural landscapes processes, systems and features; and entering the information into a database. Knowledge of cultural landscapes, landscape architecture, and National Register criteria preferred; strong computer, research, and writing skills essential; working knowledge with graphics programs and GIS (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS) beneficial. Located in Santa Fe, NM (400 hours).

2878. Bent's Old Fort National Historic Site, Museum Collections: Works with Museum Collections Staff to meet NPS curation standards for managing archival collections in a multi-park storage facility. Duties include a variety of archival responsibilities including rehousing cataloged archives according to recommendations from the recent archive condition survey and updating catalog records and finding aids in the Interior Collections Management System (ICMS), the Department of Interior's cataloging system. Other duties include research for park needs, regular housekeeping and environmental monitoring tasks, packaging and handling archival materials, and park library maintenance and circulation tasks. There is potential for travel to other High Plains Group Parks. Museum studies or archives management background preferred, but attention to detail is essential. Park housing is not available. Located in La Junta, CO (600 hours).

2879. Zion National Park, Museum and Archives Program: Zion National Park also manages museum collections for Cedar Breaks National Monument and Bryce Canyon National Park. The intern will work on two main projects: upgrade the herbarium into new archival materials and processing a large archival collection. Work involves rehousing pressed plant specimen into archival materials for long-term storage and following processing plans for arrangement, re-housing and descriptive cataloging and writing finding aids and basic catalog records using SAA and NPS Standards. Museum studies or archives management/digital preservation background preferred, but attention to detail also essential. Affordably priced park housing available within walking distance of work. Located in Zion National Park, Utah. (1000 hours)

Pacific West Region

2880. Pacific West Region, Historic Structures and Cultural Landscapes Programs: Works with and assists historians, historical landscape architects, and historical architects on the List of Classified Structures (LCS) and/or Cultural Landscapes Inventory (CLI) at various National Park sites within the western United States. Duties may include researching the history of a historic property; site visits and field work to document existing conditions; analyzing features; developing site plans; writing narrative descriptions; and entering information into databases. Other duties may include adding content to public NPS websites and social media platforms. Knowledge of western United States history, National Register criteria, and landscape architecture or architecture are preferred; strong research skills, writing skills, and a working knowledge of graphic and mapping programs (Adobe Creative Suite and ArcGIS) are essential. The majority of time will be spent in an office setting with some travel to the parks. Travel costs for fieldwork covered by NPS but housing and transportation in the San Francisco office are the intern's responsibility. Start date and work schedule negotiable. Located in San Francisco, CA (720 hours).

2881. Death Valley National Park: Works with park Cultural Resources staff on the List of Classified Structures (LCS) at Death Valley National Park. Duties include field work to document existing conditions of buildings and structures; writing narrative descriptions; taking photographs; collection GPS data; and entering text and photographs into databases. Knowledge of regional history, National Register criteria, and architecture are preferred; strong writing skills, and a working knowledge of ArcGIS are essential. The majority of time will be spent in an office setting with some travel within the park. Housing for the duration of the internship is provided by NPS but relocation costs are the intern's responsibility. Located in Cow Creek Village, CA (400 hours).

2882. Redwood National Park, Cultural Resources Program: The Cultural Resources Branch within Redwood National Park is responsible for monitoring and documenting historic and pre-historic resources, curation of park collections, as well as managing tribal relations. This position will work with and assist the historical landscape architect and other preservation staff to complete Cultural Landscape Inventories for the park and its state park partners, to complete various database updates, and other administrative tasks. Duties include researching the landscape history of a historic property; site visits and field work to document existing landscape conditions with photographs and maps; analyzing cultural landscapes processes, systems and features; and entering the information into a database. Knowledge of historic preservation, National Register criteria, cultural landscapes, and architecture or landscape architecture is required. Strong writing and archival research skills preferred, as well as a working knowledge of graphics programs and GIS (Adobe Photoshop & Illustrator, AutoCAD, and ArcGIS). Other requirements include a valid driver's license and their own transportation to and from the office. The work requires some physical exertion such as long periods of standing; walking over rough uneven rocky and heavily vegetated terrain, and in sometimes inclement weather such as heat, rain, and wind; recurring bending, crouching, stooping, stretching, reaching or similar activities; and recurring lifting of moderately heavy items. Located in Orick, CA (400 hours).

2883. Whiskeytown National Recreation Area Fire Management Archeology Internship: Position available at Whiskeytown NRA to assist the Fire Program Archeologist with project work. This position is partially funded to assist with fire effects research for impacts to cultural

materials and will include establishing research plots, collecting post-burn data, and assisting with data analysis. Assistance with all phases of archaeological field survey is also required including assisting with pre-field record searches, monitoring fuel treatment around archeological sites, archeological field survey and site assessments, preparing final site forms and reports, and archiving project materials. Housing is available at a reasonable cost at Whiskeytown. Applicants must be able to work in rugged field conditions since the positions involve some long days hiking over uneven and brushy terrain under sometimes adverse weather conditions. Applicant should have an academic background in archeology/anthropology or history with interests in historic preservation, possess good written communication skills, be detail oriented, and have the ability to perform a variety of tasks independently. Applicants with GPS/GIS skills are preferred. Located in Whiskeytown, CA (1000 hours)

2884. Yosemite National Park, Fire Archeology: With direction and support from the park's Fire Archeologist, the intern will assist with the documentation and reporting for archeological resources discovered during Yosemite Fire Archeology program activities. Yosemite National Park has over 1,200 archeological sites demonstrating more than 6,500 years of human history in the heart of the Sierra Nevada. The Fire Archeology Program is responsible for documenting and managing many sites in the context of wildland and prescribed fires, requiring detailed documentation and reporting. The work will include working with existing draft field documentation to create final site records, entry into databases and the park's GIS, accessioning documents and archeological collections into the Yosemite Museum, and assisting with final project reporting. Work may include some field efforts but is primarily office and laboratory based. The intern must have a valid driver's license. Located in El Portal, California, low to moderately priced park housing will be available (2 internships at 480 hours each).

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2903. Yosemite National Park, Branch of Anthropology, Cultural Anthropology Program: With direction and support from the park's Cultural Anthropologist, assists with the evaluation of culturally significant resources in the park. These encompass botanical, archeological, hydrological, and other natural and cultural resources with traditional cultural significance to the American Indian tribes and communities associated with the park. Duties may include primary and secondary research at the park's Archives and Research Library, as well as other local repositories; assisting with tribal meetings and field visits; mapping and photographing field resources; assembling resource documentation; and assisting with report preparation. Archival and documentary research skills essential; background in cultural anthropology, knowledge of and interest in Native American issues, and demonstrated experience with systematic qualitative research highly desired. Intern must be professional, well-organized, and attentive to detail. Work will occur in office and field settings, requiring extensive hours in office, library and archive settings. Some hiking across rough terrain at high elevations may also be required. Valid driver's license required. Low to moderately priced park housing available. Located in El Portal, CA (480 hours).

Alaska Region

2885-2886. Alaska Region, Historic Structures and Cultural Landscapes Programs: Works with and assists historians, historical landscape architects, and historical architects on the List of Classified Structures (LCS) and/or Cultural Landscapes Inventory (CLI) at various National Park

sites within Alaska. Duties may include researching the history of a historic property; site visits and field work to document existing conditions with photographs and maps; analyzing features; developing site plans; writing narrative descriptions; entering information into databases; and other duties as assigned. Knowledge of western United States history, National Register criteria, and landscape architecture or architecture preferred; strong research skills, writing skills, and a working knowledge of graphic and mapping programs (Adobe Creative Suite, AutoCAD, ArcGIS) essential. The majority of time will be spent in an office setting with some travel to the parks. Travel costs for fieldwork covered by NPS. Transportation stipend available for travel to and from Anchorage, AK. Housing costs are the intern's responsibility. Located in Anchorage, AK (2 internships at 800 hours each).

2887-2888. Alaska Region, Cultural Resources Program: Works with and assists archeologists, anthropologists, historians, historical landscape architects, historical architects, and museum curators on a wide range of cultural resource management tasks for various National Park sites within Alaska. Duties may include: organization of ethnographic field data; researching the history of a historic property; site visits and field work to document existing conditions with photographs and maps; developing maps and other products, like ESRI Story Map, from GIS data sets; entering information into national databases, such as Archeological Sites Management Information System; organizing archival material; rehousing archeological collections; and other duties as assigned. Knowledge of western United States archeology and/or history, cultural resource management principles, strong research skills, writing skills, and a working knowledge of graphic and mapping programs (Adobe Creative Suite, ArcGIS). Preference given for knowledge of Alaska's prehistoric, historic, and contemporary peoples. The majority of time will be spent in an office setting. Housing costs are not covered by this internship. Located in Anchorage, AK (2 internships at 400 hours each).

Department of the Interior Internships

2889. Interior Museum Program, DOI Office of the Secretary: Assists with Department-wide projects of the DOI Interior Museum Program. Activities will include compiling data on DOI bureau museum collections, researching and drafting policy and procedure documents, preparing material for training courses, researching issues on various topics dealing with federal museum collections, and updating the Interior Museum Program website. Evidence of work toward an advanced degree in Museum Studies or a related subject is highly desired. Located in Washington, DC. (1200 hours)

2890. Department of the Interior Museum: Works with the Interior Museum collections staff as a museum technician assisting with museum collections care issues including database management, registration, photography, object handling, research, and related projects such as catalog and accession review. May aid in the installation and deinstallation of temporary displays onsite as well as with the Art-In-Office program. Provides assistance for public programs and public tours. Work environment is primarily sedentary in office spaces and in collections storage areas. Requires the ability to lift 50 lbs., open boxes or packages, and stand for extended periods. Located in Washington, DC (800 hours)

2891. Bureau of Land Management, National Historic Oregon Trail: Work includes cataloging artifacts using the Interior Collection Management System, photography, condition monitoring and inventory, conservation of artifacts, fabrication of conservation mounts for storage and display needs, and updating associated records. Work is in office, workshop, and collection storage room environments. Works with curator, exhibit specialist, and archaeologists. Located in Baker City, OR (800 hours).

2892. Bureau of Land Management, Anasazi Heritage Center: Assists the Bureau of Land Management-Anasazi Heritage Center (BLM-AHC) Curation Program with cataloging and digital photography of archeological collections from sites on BLM- Colorado land and BLM- Canyons of the Ancients National Monument. This position will provide broad exposure to the workings of a federal curation facility and experience with the fundamentals of collections management. Projects include collections inventory, cataloging into the Interior Collections Management System, digital photographic documentation, developing finding aids and on-line exhibits of AHC collections, researcher access to the AHC collections, and participating in the AHC Curation Program's Integrated Pest Management Program. Position involves moderate physical activity. A background in southwest archeology and/or museum studies preferred. Familiarity with digital photography is a plus. Experience with Microsoft Office programs expected. Personal vehicle required. HOUSING IS PROVIDED. Located in Dolores, CO (1000 hours).

2893. Bureau of Land Management, Tate Geological Museum at Casper College: Work with the collections staff as a museum technician assisting with database entry and management, registration, object handling, research, and related projects such as cataloging and accessioning of Tate, BLM, and BOR paleontological collections. May aid in the installation and deinstallation of temporary onsite exhibits as well as providing assistance for public programs and tours. Work environment is primarily in office spaces and in collections storage areas. Requires the ability to lift 40 lbs., navigate a computer, and sit or stand for extended periods. A commitment of 40 hours per week is required (schedule is flexible). Located in Casper, WY (800 hours).

2894. Bureau of Land Management, University of Kansas Biodiversity Institute, University of Kansas: Assists Vertebrate Paleontology staff with completing inventory of collections using SPECIFY database management software. Special attention will be given to specimens collected on DOI lands to ensure they are adequately represented in the database with regard to provenience. Duties include data entry, and printing specimen and locality cards. Background in Vertebrate Paleontology and/or Museum Studies required. Knowledge of fossil taxa and basic systematics preferred. Skills should include familiarity with handling fossil specimens, data entry, and specimen conservation. Good organizational and time management skills required. Proficiency using Microsoft Office and online databases is a plus. Previous experience in collection management in a museum setting preferred. Graduate students having recently completed degrees in Museum Studies preferred. Located in Lawrence, KS (1000 hours).

2895. Bureau of Land Management, Department of Anthropology, University of California, Davis: Works with the BLM-California State Office work on the curation of archeological collections from BLM lands that are located at the University of California, Davis

Department of Anthropology Museum. Prepares collections for academic research by insuring they are curated in accordance with professional standards. Major duties include preparing artifacts appropriately by cataloging unprocessed portions of collections, rehousing and documenting artifacts where appropriate, conducting standard collections inventories, producing site and unit summaries, implementing archival storage of the collections, and documenting all work. A background in California archeology and experience performing curatorial duties is preferred, and applicants should have familiarity with Microsoft Access. The Museum is located in Davis, CA (800 hours).

2896. Bureau of Land Management, University of Wisconsin Geology Museum: Assists with the preparation, preservation, and catalog inventorying of federal collections housed at the University of Wisconsin Geology Museum (UWGM). Duties will include the following: fossil preparation; accession and cataloging of current field season specimens; back-cataloging of vertebrate fossils collected during previous field seasons and performing final preparation for research purposes; digitization of field maps and site notes and correlating these records to catalog entries; housing specimens for repository storage; and creating long-term archival storage jackets for oversized specimens. The UWGM serves as a designated federal repository for over vertebrate fossils from BLM lands, and houses roughly 4,800 invertebrate fossils and rock samples collected from BLM and NPS public lands in Wyoming, Montana, North Dakota, South Dakota, Utah, Arizona, New Mexico, and California. Located in Madison, WI (200 hours).

2897. Bureau of Land Management, Maxwell Museum of Anthropology, University of New Mexico (Internship in NAGPRA and Collections Management): Assists with research of BLM Native American Graves Protection and Repatriation Act archaeological collections (human remains, objects and records) at the Maxwell Museum of Anthropology, University of New Mexico. Assists BLM and Maxwell Museum staff with tribal consultation for NAGPRA. Located in Albuquerque, NM (600 hours).

2898. Bureau of Land Management, Museum of Geology, South Dakota School of Mines and Technology: As the repository for a major collection of Pleistocene vertebrate fossils, ranging from tiny rodent teeth to bones from horses and bighorn sheep and collected from BLM's historic Fossil Lake, work involves fully unpacking, sorting, inventorying, and making these important fossils accessible for future use. Intern will be involved in creating a complete fossil inventory with taxonomic, stratigraphic and geographic data captured and ready for transfer into a compatible database; scanning field notes and other archival materials; and rehousing fossils in archivally stable vials, trays, and boxes with labels. Located in Rapid City, SD (600 hours).

2899. Bureau of Land Management, Bureau of Natural History at the New Jersey State Museum: Works with fossil and geological specimens collected during its annual summer field expeditions to the northern Bighorn Basin of Wyoming and Montana. Duties include the physical preparation and processing of these specimens, including sorting, documentation, and cataloging. Interns also will be involved with the Museum's Natural History education programs, especially greeting visitors, interpreting the Museum's Paleontology Laboratory and fossil specimens, and participating in special education events. The ideal candidate should have extensive, documented, and verifiable training and experience in fossil preparation, and should be

comfortable and effective at communicating scientific concepts with the public. Located in Trenton, NJ (600 hours).

2900. Bureau of Land Management, Burke Museum, University of Washington: Works on the curation of fossils collected on lands managed by the BLM, FWS, and NPS. Responsibilities will include hands-on work with fossils, including sorting, identifying, imaging, and cataloging specimens, as well as archival work in the collection, such as georeferencing old localities, updating taxonomic identifications, and updating records of fossil preparation. Additionally, the intern will assist with the digitization of museum records, new locality information, and field notes, as well as facilitate the storage and organization of this information, creating and updating specimen data to make the Burke Museum's new database website a rich source of information for both researchers and the public alike. Located in Seattle, WA (600 hours).

General Services Administration Internships

2901. General Services Administration (Historic Preservation Specialist): Assists the Historic Buildings Program Manager and staff in coordinating activities and initiatives to maintain the functionality, integrity, and economic viability of 480 public buildings controlled by GSA and to increase GSA leasing of historic buildings and reuse of historic buildings on sites the Government acquires for new construction. Conducts research, prepares educational material on GSA's historic buildings, and provides guidance and support to GSA headquarters and regional staff. Also coordinates with preservation specialists in educational, non-profit, and public institutions outside GSA to respond to requests for assistance. Advanced professional-level research and writing skills required, to prepare historic building brochure copy with minimal supervision. Knowledge of architectural terminology and historic preservation theory and practice essential; experience with software programs for digital image manipulation helpful. Writing sample(s) required; please submit with application. Located in Washington, DC (400 hours).

2902. General Services Administration (Fine Arts Specialist): Assists with collections management and curatorial functions related to GSA's Fine Arts Collection, which includes commissioned public works of art that enhance the architecture of Federal buildings – including over 150 historic buildings, portable works of art commissioned by New Deal programs, artist proposals, and architectural models. Duties include researching and developing interpretive information about artists and artworks; documenting artwork through cataloging and photography; and working with the Collections Management Database. Familiarity with standard museum collections management practices required. Located in Washington, DC (400 hours).